

ISE Graduate Seminar

ESI 6918

Class Periods: Fridays, 11:45-12:35 pm

Location: Digital – Zoom links will be provided through Canvas

Academic Term: Fall 2020

Instructor:

Name: Wayne Giang

Email Address: wayne.giang@ise.ufl.edu

Office Phone Number: 352-294-7729

Office Hours: By appointment

Teaching Assistants:

Please contact through the Canvas website

Course Description

The ISE Graduate Seminar is a course that consists of a series of seminars on topics that generally fit within the scope of Industrial and Systems Engineering. Each of the seminars will belong to one of the following three types: research-related training, seminars on research at the frontiers of ISE, and faculty job candidate research talks.

Course Pre-Requisites / Co-Requisites

Graduate standing

Course Objectives

At the end of the class, students are anticipated to: (1) have general knowledge of how to utilize library services; (2) understand general practices and rules for lab safety and research compliance; and (3) develop general understanding on cutting-edge research findings within and/or beyond their own research areas.

Materials and Supply Fees

N/A

Required Textbooks and Software

N/A

Recommended Materials

N/A

Course Schedule (tentative)

Week:	Date	Speaker:	Institution:
1	Sept 4	Introduction/Syllabus	
2	Sept 11	Tanya Aranca – Institutional Review Board	UF
3	Sept 18	Jean Bossart - Library Services	UF
4	Sept 25	Dr. Lewis Ntaimo	Texas A&M University
5	Oct 2	Holiday - Homecoming	
6	Oct 9	TBD	
7	Oct 16	Dr. Linda Boyle	University of Washington
8	Oct 23	Dr. Rosemarie Fernandez, MD	Center for Experiential Learning and Simulation - UF
9	Oct 30	James Fleetwood – Lab Safety	UF
10	Nov 6	Dr. Sara Behdad	UF
11	Nov 13	Dr. Lauren Davis	North Carolina A&T State University
12	Nov 20	Dr. Chitta Ranjan	ProcessMiner Inc
13	Nov 27	Holiday - Thanksgiving	
14	Dec 4	TBD	

Attendance Policy, Class Expectations, and Make-Up Policy

On-time attendance to the class is mandatory for all enrolled graduate students, and graduate students must stay for the entire duration of the seminar. Attendance will be measured through Zoom. Two absences are allowed. However, the student must inform the instructor of the absence(s) at least 24 hours before the event.

Occasional changes in the seminar time may occur. In such cases, we will try to announce the changes as early as possible. Absences from seminars with a different meeting time from the regular one (Fridays, 11:45am--12:35pm) will be excused and do not count towards the two-absence limit. However, the instructor must be informed at least 24 hours before the seminar.

Please be courteous of the speakers and arrive on time and keep your mic muted outside of the Q&A period. To create an engaging and collaborative environment for the speakers and your fellow students, you are highly encouraged to use a face-cam during the seminars. Repetitive and significant tardiness/not attending the entire seminar may be considered as absence.

Grading Policy

Grading will be completely based on attendance of the seminars. A student that satisfies the above attendance requirement will pass the course.

More information on UF grading policy may be found at:

<http://gradcatalog.ufl.edu/content.php?catoid=10> HYPERLINK

["http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020"](http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020) & HYPERLINK

["http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020#grades"](http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020#grades)

Students Requiring Accommodations

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the [Disability Resource Center](#). It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

Course Evaluation

Students are expected to provide feedback on the quality of instruction in this course by completing [online evaluations](#). Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students on the [Gator Evals page](#).

University Honesty Policy

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." [The Honor Code](#) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Software Use

All faculty, staff, and students of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate. We, the members of the University of Florida community, pledge to uphold ourselves and our peers to the highest standards of honesty and integrity.

Student Privacy

There are federal laws protecting your privacy with regards to grades earned in courses and on individual assignments. For more information, please see the [Notification to Students of FERPA Rights](#).

Our class sessions may be audio visually recorded for students in the class to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera

off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

Campus Resources:

Health and Wellness

U Matter, We Care: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit [U Matter, We Care website](#) to refer or report a concern and a team member will reach out to the student in distress.

Counseling and Wellness Center: [Visit the Counseling and Wellness Center website](#) or call 352-392-1575 for information on crisis services as well as non-crisis services.

Student Health Care Center: Call 352-392-1161 for 24/7 information to help you find the care you need, or [visit the Student Health Care Center website](#).

University Police Department: [Visit UF Police Department website](#) or call 352-392-1111 (or 9-1-1 for emergencies).

UF Health Shands Emergency Room / Trauma Center: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road,

Gainesville, FL 32608; [Visit the UF Health Emergency Room and Trauma Center website](#).

Academic Resources

E-learning technical support: Contact the [UF Computing Help Desk](#) at 352-392-4357 or via e-mail at helpdesk@ufl.edu.

Career Connections Center: Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.

Library Support: Various ways to receive assistance with respect to using the libraries or finding resources.

Teaching Center: Broward Hall, 352-392-2010 or to make an appointment 352- 392-6420. General study skills and tutoring.

Writing Studio: 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.

Student Complaints On-Campus: [Visit the Student Honor Code and Student Conduct Code webpage for more information](#).

On-Line Students Complaints: [View the Distance Learning Student Complaint Process](#)

Commitment to a safe and inclusive learning environment

The Herbert Wertheim College of Engineering values broad diversity within our community and is committed to individual and group empowerment, inclusion, and the elimination of discrimination.

It is expected that every person in this class will treat one another with dignity and respect regardless of gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture.

If you feel like your performance in class is being impacted by discrimination or harassment of any kind, please contact your instructor or any of the following:

- Your academic advisor or Graduate Program Coordinator
- Robin Bielling, Director of Human Resources, 352-392-0903, rbielling@eng.ufl.edu
- Curtis Taylor, Associate Dean of Student Affairs, 352-392-2177, taylor@eng.ufl.edu.
HYPERLINK "<mailto:taylor@eng.ufl.edu>"edu
- Toshikazu Nishida, Associate Dean of Academic Affairs, 352-392-0943, nishida@ufl.edu

Sexual Discrimination, Harassment, Assault, or Violence

If you or a friend has been subjected to sexual discrimination, sexual harassment, sexual assault, or violence contact the Office of Title IX Compliance, located at Yon Hall Room 427, 1908 Stadium Road, (352) 273-1094, title-ix@ufl.edu